

OFFICE OF THE LIEUTENANT GOVERNOR

<http://ltgov.hawaii.gov>

The Office of the Lieutenant Governor is established under the State Constitution, Article V, section 2, and section 26-1, HRS.

The Lieutenant Governor acts as Governor when the Governor is absent from the State or is unable to exercise and discharge the powers and duties of office. Article V, section 4, of the State Constitution, and section 26-2, HRS, provide for the succession to the Office of Governor. When both the offices of the Governor and Lieutenant Governor are vacant or when the Office of the Lieutenant Governor is vacant, the order of succession is as follows: the President of the Senate, Speaker of the House of Representatives, Attorney General, Director of Finance, Comptroller, Director of Taxation, and Director of Human Resources Development. If the Lieutenant Governor's Office is only temporarily vacant, the President of the Senate and Speaker of the House of Representatives are excluded from the line of succession.

Pursuant to section 26-1, HRS, the Lieutenant Governor is designated the Secretary of State for intergovernmental relations and performs the duties and functions previously exercised by the Secretary of Hawaii. The duties and functions of the Lieutenant Governor include, but are not limited to, recordation of all legislative and gubernatorial acts, certification of state documents, and maintenance of an official file of rules adopted by state departments as provided in chapter 91, HRS. Under section 23G-18, HRS, session laws and supplements to and replacement volumes of the Hawaii Revised Statutes are sold and distributed by the Lieutenant Governor at a price fixed by the Lieutenant Governor. In addition, under sections 574-5 and 574-6, HRS, the Lieutenant Governor issues orders for change of names.

The Lieutenant Governor heads special task forces or projects, as delegated by the Governor, and serves as community liaison. Assistance is provided to the departments, the Legislature, and the public when requested. The Office maintains copies of the notices and agenda of public agency meetings for departments and agencies.

ATTACHED FOR ADMINISTRATIVE PURPOSES

Office of Information Practices

The Office of Information Practices (OIP), established under section 92F-41, HRS, is headed by a Director who is appointed by the Governor. OIP was created to implement and administer the Uniform Information Practices Act (Modified), chapter 92F, HRS (UIPA). UIPA is Hawaii's public records law that serves to promote open government while protecting the individual's constitutional right to privacy. All government agencies at the state and county levels are subject to UIPA. In addition, OIP has jurisdiction over public agency meetings.

Certain boards and commissions are required by part I of chapter 92, HRS (commonly referred to as the "Sunshine Law"), to hold meetings open to the public.

OIP educates and provides advice and guidance to the public and government agencies concerning individuals' rights and agencies' functions and responsibilities under UIPA; acts as an appeals agency on denials of access to government records; adopts rules to implement UIPA; develops a uniform public records report describing each set of records every government agency routinely uses or maintains; and investigates allegations of violations of the law. In addition, OIP mediates any disputes based on inquiries and complaints it receives from the public on compliance with the Sunshine Law. OIP also assists boards and commissions in complying with the Sunshine Law.

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For administrative purposes

Office of Information Practices